

SHERBORNE ST JOHN PARISH COUNCIL

Minutes of the Sherborne St John Parish Council Extraordinary Meeting held at 6.30 p.m.in the Chute Pavilion, Vyne Road Sherborne St John, on Monday 26th November 2018 .

Present:

Cllr R Morgan	Chair	Cllr N Rougier	Vice-Chair	Cllr C Davies	Treasurer
Cllr L. Agnew	Chair Planning	Cllr R Cooper		Parish Clerk	Mrs Mayo

75.18_Resolution 1: Confirm Standing Orders for Sherborne St John Parish Council – draft copies sent to all Councillors prior to the meeting

After discussion of the various drafts supplied to the Parish Council it was unanimously agreed to adopt the version supplied by NALC without any additions or amendments.

It was also agreed that 2 detailed addendums/appendixes, specific to Sherborne St John Parish Council, would be written & attached to the Standing Orders to cover :

- a) Item 17 Accounts & Accounting Statements (page 12 NALC)
- b) Item 18 Financial Controls and Procurement (page 13 NALC)

CD/PM

76.18 Resolution 2: To discuss and approve a Procurement Policy for inclusion in the Standing Orders - draft copies as appropriate sent to all Councillors prior to the meeting.

The Treasurer, Cllr Davies, proposed that in future budgets for expenditure should be set to allow for minimum disruption to the smooth running of the Council and its facilities. Any need to overspend on a budget would need ratification by the Parish Council. These draft budgets will be included in the schedules, produced by the Parish Clerk each year, for the December meeting to aid the Parish Council when voting on the precept for 2019/20.

After discussion it was agreed that the Treasurer, Cllr Davies, with the assistance of the Parish Clerk would compile the 2 addendums/appendixes listed above, incorporating suggestions made at the meeting, ready for the next meeting for ratification.

CD/PM AGENDA ITEM

Ordinary Meeting of Parish Council 7.30 p.m

Minutes of the Sherborne St John Parish Council Ordinary Meeting held at 7.30 p.m.in the Chute Pavilion, Vyne Road Sherborne St John, on Monday 26th November 2018 .

Present:

Cllr R Morgan	Chair	Cllr N Rougier	Vice-Chair	Cllr C Davies	Treasurer
Cllr L. Agnew	Chair Planning	Cllr R Cooper		Parish Clerk	Mrs Mayo
Cllr R Vaughan		Cllr T Robinson (arrived at 8.30)		Mr T Buller	Football Club Chairman
2 parishioners					

77.18 Apologies for Absence

No apologies were received.

78.18 Minutes of the meeting 25th October 2018

Cllr. Agnew proposed acceptance of the minutes of 25th October 2018, seconded by Cllr Cooper & signed as accurate by Cllr Morgan as Chair.

79.18. Matters arising from the minutes

61.18c The burnt moped has been removed.

62.18 The Parish Clerk has submitted the necessary form to obtain a quote for water to be supplied on Cranes Road Allotments.

62.18. 8 Cllr Morgan gave Mr Buller a key for the gate onto the Village Green & asked him to get 2 copies.

TB

64.18b The Parish Clerk will update the situation under separate agenda item below.

70.18 The provision of a new bench will be covered in Open Forum..

70.18 Problem with gate into Church yard to be resolved.

JWE/PM

71.18 The Parish Clerk has sent schedules to the Parish Council detailing income and expenditure at the Chute Recreation facilities, together with a] detailed update for year 2018/9.

71,18c The Parish Clerk was asked to try and contact Basingstoke netball league to investigate the potential to use tennis courts for netball.

PM

80.18. Councillors Comments

Cllr Vaughan gave the following short report:

a. He suggested the Silent Soldiers should be taken down at the end of December. (*It was agreed by the PC earlier that 2 will be placed by the War Memorial in the Church yard*). Parish Clerk will contact Church authorities for permission.

PM

b. Repairs to Vyne Road should be carried out in next 2/3 weeks (*later in meeting he received e mail to say Vyne Rd will be closed for the day 28/11/18 for repair*).

c. Street lighting will be turned off between 1-4 a.m (unless specific need is identified) which will save £230,000 per year.

d. In 2019 residents will have to register their vehicle registration to access the Waste recycling sites in the County, non residents will be charge £5 a time. This will save £500,000 per year.

e. Social Care Provision cost HCC £650 million last year. However 2.3 billion pounds is actually what is needed as each year 2000+ people in the County reach 85 years of age & there are now 1400+ children in care.

f. He continues to fight for public transport as essential for rural areas. No 14 bus will still operate but now every 2 hrs not 1. This will save £67,000. Across the Transport provision as a whole HCC has managed to save £1.1 million.

g. He commented on the excellent Silent Soldier displays throughout his area.

h. HCC is going to ask children to nominate names for their 46 gritting lorries.

Cllr Tristan Robinson gave a short report:

The new boundaries for wards will be issued 27th November 2018. Sherborne will be joined with Rooksdown.

There will be a 3-5day hearing early in 2019 on the Manydown planning.

Basing View and the Leisure Park are still undergoing renovation.

It is expected that there will be a new Leader of the Council in May 2019.

81.18. Open Forum

It was noted that from its' inception the PCSO provision has fallen from 11 to 4 & in January 2019 this will fall to 3. *(Need to write to Crime Commissioner to register concern at the reduced number).*

AGENDA ITEM

The Vidlers Farm hedges around HCC's land still not cut. Parish Clerk will chase again.

PM

There has been an increase in muggings and thefts from shoppers around the supermarket areas. Also Cllr Vaughan warned of scam street traders selling door to door in the area. Both warnings need to be put in the Villager as well as on notice boards & website.

PM

Manor Road crossing of Cranes Rd by bus stop still dangerous. Parish Clerk to see if HCC can install signs.

PM

It was noted that HCC have cut the hedges on Elm Road. However the building site at the bottom of Manor Road is very overgrown with brambles etc over the pavements. Parish Clerk to contact owners.

PM

New Bench in Church Lane by pond. Mr Edwards has looked at the Earth Anchor information for recycled plastic moulded seats sent by the Parish Clerk. He suggested a bench from their range costing £295, has a quote to install in position of £525, together with the purchase of stainless steel bolts of approx £50, giving a total cost of £870 net of VAT. Cllr Morgan proposed that the Council accept his suggestions & asked him to arrange for the installation, seconded by Cllr Agnew, and unanimously agreed by the PC. Parish Clerk was instructed to order the bench – to be delivered to Mr Edwards.

PM

2.18. Parish Matters

1. Update re Solicitor contact. The Parish Council is still awaiting the Solicitor's recommendations & agreements. Once received meetings can be arranged with Councillors and football/nursery/tennis & others to agree licence/lease agreements and future charges 2019 onwards when current agreements lapse.

PM/NR

2. The football pitches have now had 'shockwave treatment' to break up ground with 65tonne of sand brushed into the openings. This it is hoped will allow better drainage of the pitches throughout the season until the Parish Council knows whether their LIF grant application to install extensive new drainage is successful.

PM

3. The Councillors had all received updates on the current income & expenditure for 2018/9 of the Chute facilities.

4. Cllr Davies proposed charging the football club £1700 for use of pitches and Pavilion for 2018/9 season seconded by Cllr Cooper. The Parish Council voted 4 to one in favour.

PM

5. a. Traffic calming A340 West End. b. Traffic calming Vyne Road into Village

No up to date information. Parish Clerk & Cllr Vaughan will contact Mr Nortey.

PM/CV

6. GDPR– no policy available. It was noted that all personal data must be shredded or burnt.

A resident contacted the Clerk that an unauthorised Neighbourhood Plan could still be accessed on Word Press giving personal data from the questionnaire. The data processor contacted the site and it was immediately removed.

7. Lengths man's tasks. The Parish Clerk informed the Council that work was scheduled to start this week.

8. Allotments. The Warden reported fly tipping at Moss Hill, so a new padlock has been installed. It was noted that there are several plots vacant on both Moss Hill & Sunnyside which will be advertised in Popley Matters and Chineham Chat.

PM

9. 2019 joint Parish Council & Village Hall fete/party. It was proposed that the Parish Council pay to hire a band to play at an evening event in the Village Hall on 16th March 2019, and that they pay £900 for a Jazz band and Magician at the Village Hall fete in the summer as there will be no Parish Council event in July 2019. Councillors asked for more information before a decision could be made.

RM/AGENDA

10. Renovation of Village Green. The Parish Clerk will contact National Trust to see if extensive work to plough and reseed the Village Green would be permitted before obtaining quotes for the work. It was noted that without the installation of barriers to stop the egress of ponies & vehicles onto the Green it would be a waste of time. Clerk will obtain up to date quote for 'dragon's teeth'.

PM

12. New Speed equipment for Speed watch group. Mrs Jones is reviewing the options. This will be discussed in conjunction with the possibility of installing chicanes on Vyne Road to stop speeding (5b above).

83.18. Correspondence Received

No further correspondence has been received.

84.18. Finance

a. Payments. The Councillors reviewed the schedule of payments listed below made by the Parish Clerk on the Parish Council's behalf since the last meeting and all present signed as accurate.

	Nov-18		Total	VAT	Parish	Chute	Grant
				Reclaimed			
26.10.18	BDBC licence	Chute licence	180.00			180.00	

16.10.18	Popley Matters	advert	60.00		60.00		
31.10.18	Amazon Direct	cartridges	207.95	34.67	173.28		
5.11.18	Village Hall	coffee morning	49.20		49.20		
7.11.18	House Proud	cleaning	264.00	44.00		220.00	
8.11.18	BPP Inventory Ltd	legionella assessment	75.00			75.00	
8.11.18	Castle Water	water chute	386.05	31.37		354.69	
14.11.18	ETA Electrical	new light repair	458.28	76.38		381.90	
		to bollard light					
19.11.18	O2	telephone	37.63	6.27	31.36		
20.11.18	Tarmac	Specialise sand for	1000.00				
20.11.18	Tarmac	football pitches work	1346.00	391.00			1955.00
26.11.18	Salaries Nov	november salaries	1192.86				
21.11.18		padlock for allotments	29.90	4.40	25.50		
26.11.18		Deposit refund	30.00				
26.11.18	SSE	electricit Chute months	70.00	3.50		66.50	
		Nov & dece 2018	70.00	3.50		66.50	
		Total	5460.87	596.94	1058.48	1850.45	
	Total less VAT		2908.93	VAT reclaimed quarterly			

b. 106 monies available to SSJ

The Parish Clerk informed the Council that she was awaiting receipt of 106 monies released by BDBC of £3240 and £4253 which would pay for the recent work on the football pitches and the 2 side areas of the Pavilion which were cleared earlier in the year when artificial grass was installed for ease of maintenance. There are further 106 monies available which she will attempt to get released for other projects in the Parish. **PM**

c. Insurance. The Parish Clerk reported meeting the Insurance broker re the new SSJ Insurance policy for the end of December 2018. 2 points were raised:

a. use of volunteers. They must be Organised Volunteers & risk assessments should be undertaken.

b. It was recommended that the Parish Council carry out a yearly inspection of trees on their property preferably by an arborist.

85.18 Close

The Chair Cllr Morgan closed the meeting at 9.40p.m.

Planning Committee Chute Pavilion 26th November 2018

Planning Matters:

The Chairman of the Planning Committee, Cllr Agnew supplied the following report to the Parish Clerk for inclusion as an addendum to the minutes of the main meeting.

Please record any votes taken if appropriate.

Application no	Address	Description of work	Actions
18/03241/LBC	The Vyne	removal of existing modern boiler flues & retention of existing apertures to provide access to roof voids	No objections
18/03322/FUL Installation of 11 windows on ground floor	Kestrel Court	Installation of 11 windows on ground floor	No objections
18/03297/LDPO	13 Manor Rd	certificate of Lawfulness for proposed erection of single storey side extension	Planning by stealth – earlier application refused but new application 18/02613/HSE was approved. Parish Clerk asked to see if there were any conditions imposed & also to ask if this application is

			necessary as it is approved under permitted development
	Tames Dell	<p>A parishioner has been in contact with a Parish Councillor with concerns re the whole property:</p> <ol style="list-style-type: none"> 1. 18/02690/FUL When the original barn was built she thinks there was a condition that it could not be converted into a residence. If BDBC decide to approve the conversion a condition should be applied (106) to stop the new dwelling being sold separately. 2. She has reported the indoor swimming pool is being used – I cannot find any application on our records about the permission to install an indoor swimming pool – perhaps it is within one of the applications listed above. She also stated that when retrospective permission was applied for they were informed that the indoor swimming pool was not acceptable in a listed building – while they were not instructed to remove the pool they were told they could not use it. 	