

SHERBORNE ST JOHN PARISH COUNCIL

Minutes of the Sherborne St John Parish Council Meeting held at 7.30p.m in the Surgery at the Village Hall Sherborne St John, on Monday 28th July 2014

The Planning Committee met prior to the full Council meeting at 7.00p.m in the same venue. Any comments are recorded below under Planning

Present:

Cllr R Morgan
Cllr N Rougier

Chairman

Cllr S Abraham
Penny Mayo

Vice-Chairman
Clerk

Also present Borough Cllr J Leek & 5 parishioners.

14.67. Apologies for absence

Apologies were received from Cllr Jayne Tomlinson.

14.68. Minutes of the meeting 19th June 2014

Cllr Abraham proposed acceptance of the minutes of the meeting 19th June 2014 seconded by Cllr Rougier. The Chairman Cllr Morgan signed them as accurate.

14.69. Matters arising from the minutes

There is still a problem with the Trip Trap bridge and slow flowing brook.

PM

Standing Orders re parishioners permitted rights to speak – this item will be discussed under Open Forum.

The order of items for the current meeting on the posted agenda was altered at this point. Due to this some points noted for the minutes may be recorded in an appropriate section and not where they were actually raised.

14.70. Correspondence Received

The Clerk has received several e mails reporting vandalism in the Parish – broken benches, play equipment and waste bins – and the theft of produce from Kiln Lane allotments. The Clerk will contact the police about these incidents.

PM

The Kiln Road drains are still blocked resulting in flooding. The Clerk will re contact HCC.

PM

The new lighting in Dancers Meadows/Vidlers Farm has now been installed. A request was made that the lights by the Sentinel garages be updated as well. The Clerk will contact the housing Association.

PM

Sherborne St John Website – concern was raised that this did not appear to be updated on a regular basis. Cllr Morgan will contact the web administrator.

RM

A resident had sent a letter to the Parish Council about the imminent closure of the Post Office. The Clerk has responded on behalf of the Council that unfortunately after much discussion there was nothing they were able to do as the business was not economically viable. There are 2 potential solutions to the problem:

a. The provision of a mobile service as operates in other rural areas.

PM

b. If the Kingsclere initiative of a shared bus to Tadley is agreed.

14.71. Councillors' Comments

a. Cllr Morgan reported that the Parish has been jointly awarded some free trees by the Woodlands Trust to plant in the Parish. This will be put in the next Villager article asking Parishioners to suggest where the trees would be best placed.

b. Borough Cllr J Leek reported that the recent notifications of A340 road improvements would only be made to the present layout near the hospital. The exact detail of the work has yet to be released.

c. It was noted that the SIDs are missing. Clerk to investigate.

PM

d. Cllr Morgan proposed sending a payment of £150 to Piccolo Nursery towards the costs of repair to their damaged equipment. Seconded by Cllr Abraham.

PM

e. Cllr Morgan proposed that the Parish Council should pay to have the War Memorial in the church yard cleaned. Clerk will contact Peter Marrison.

PM

14.72. Finance

a. New Chute accounts structure. The Clerk reported that this is not working and the current system, over which she has no control, still fails to comply with the legal regulations.

Governance and Accountability for Local Councils – A practitioners' Guide (England) 2010 Appendix 11 – Safeguarding Public Money. As the regulations set out as **The Responsible Finance Officer (RFO)** she must minute that the 'key financial controls necessary to secure sound financial management' are **NOT** in place and must be amended without delay. Cllr Morgan will contact Dr Darmady and John Edwards to get the situation rectified immediately. **RM**

The Clerk also advised that the 2nd bank account with Lloyds be closed immediately as it serves no purpose and also fails to comply with regulations concerning signatories. **RM/SA/PM**

The Treasurer informed the Council that the Parish Finances were good and adequate for all projected expenditure for the year.

The Councillors reviewed the list of payments made by the Clerk on the Parish Council's behalf since the last meeting and all signed as accurate.

14.73. Parish Matters

a. Infrastructure Fund. Cllr Leek supplied the Parish Council with a recent list of project proposals for LIF funding. Clerk to scan and send round to Councillors so they can see what type of proposals are acceptable. **PM**

Areas which could receive funding are – cycle-ways, pathways, recreation ground equipment. Cllr Rougier will contact Mike Walker to see if he receives further ideas from his recent article in the Villager. **NR/MW**

The Clerk will look out proposals/quotes she received for teenage/adult exercise equipment which could be installed on the Chute ground. **PM**

The Clerk was asked to contact Brian Mitchison at the Village Hall to let them know that there may be funds available for their proposed extension with an application via the Parish Council. **PM**

b. Doctors surgery. Any surgery provision would be outside the remit and would only be provided via the Health Authorities should they feel it was needed.

c. Speed Watch. See Open Forum

d. Parish Barbecue. Cllr Morgan reported that 150 tickets have already been sold. Applications have been made for all licences needed.

14.74. Neighbourhood Plan

The Housing Needs Survey has now been delivered to all homes in the Parish by a group of volunteers. It includes a freepost reply envelope to return forms to Action Hampshire who will then collate the results and submit a report about 6 weeks later. The information will inform the final questionnaire on identified housing needs in the parish. The Clerk has posted notices on the notice boards asking people to complete the survey forms.

There was a workshop on 25th July to review the draft questionnaire with the consultant Sue Jobbins. After discussion several amendments were made, including the need to add more questions concerning traffic, roads and infrastructure. The consultant will make the necessary alterations and send an updated copy to the Committee.

14.75. Planning

Application 14/00811/FUL granted by BDBC

The Parish Council had no objections to raise on the following applications:

14/01184/FUL Post Office – change of use ground floor to residential

14/01977/HSE 29 Cranesfield- installation 2nd floor side window & front & rear roof lights

The Parish Council did not discuss the Aurum Chineham planning as it did not border the parish.

14.76. Open Forum

a. Standing Orders. Cllr Abraham raised the issue of procedure in standing orders for residents to speak at meetings. After much discussion it was agreed that in future there would be 4 ways for parishioners to speak at the meeting under the discretion of the Chairman:

1. Short comments re previous minutes in item 2 on the agenda 'minutes of the meeting...'

2. Issues for the agenda. Either previously sent to the Parish Council for inclusion in the agenda or noted as an agenda item for the following meeting's agenda.

3. Permission to speak for ¾ minutes on a relevant topic.

4. Agenda item for ongoing issues e.g. footpath updates etc being undertaken by residents on Parish Council behalf.

b. Footpath survey. John Edwards agreed to report back to the Parish Council via the Clerk on problems on footpaths. The Clerk will then contact the owner to ask them to deal with any problems identified. **JWE/PM**

Problems with footpaths will be included in the next Villager article asking people to report them direct to the Clerk to **INCLUDE** the exact address so that the owner can be identified. **PM**

c. Rights of Way These are under review. *The Clerk will put something in the next Villager article to ask for people to e mail any problems.* **PM**

d. Bulb Planting . Cllr Abraham proposed £250 to purchase bulbs to be planted to enhance the visual aspect of the Parish. Seconded by Cllr Morgan.

e. Gullies and Ditches . No action has been taken so far on Mr W Edwards's report of the problems. Clerk will re-contact HCC. **PM**

f. Gate on Recreation Ground needs repair. **PM**

g. Stagecoach Late Bus. Disappointment was expressed that the promised pilot scheme only had one late bus into the Village at 11.00p.m with no late bus being run through the Village in the Basingstoke direction. The flyers from Stagecoach will be distributed with the Villager. Mr Wilkinson will contact the company asking that some other services be diverted through the Village from the A340 during the evening period.

h. The Clerk will obtain a quote to cut the hedgerow on Elm Road by the allotments. **PM**

i. Ash Tree in Swan car-park. The Clerk will check with the manager that the ivy growth will be removed before it kills the tree. **PM**

j. Speed Watch Programme. Becky Jones has been in contact with the authorities on setting up a Speed Watch programme in the Sherborne St John Parish possibly in conjunction with Monk Sherborne. Volunteers would be taught to use a portable speed indicator which would be used on various roads around the area. Number plates of speeding cars would then be supplied to the police who would send warning letters and ultimately visit the person at home if they continued to speed. She already has a list of 12 volunteers to run the scheme.

While there is a grant of up to £1000 available from the Police & Crime Commissioner the scheme would cost around £2500 to set up. She therefore asked the Parish Council if they would agree to supply the extra funding needed. The Parish Council agreed to fund the shortfall but if it was run in conjunction with Monk Sherborne they asked the Clerk to request a contribution from them of around £500. **PM**

Becky Jones will now complete the necessary forms to take the scheme further and report back on progress. **RJ**

k. Ted Wilkinson to e mail the Clerk with any issues regarding the allotments. **TW**

14.76 Close

Cllr Morgan closed the meeting at 9.10p.m.

As Cllr Agnew was not at the meeting the Clerk will write the next Villager article due by the 12th September 2014