

## SHERBORNE ST JOHN PARISH COUNCIL

### Minutes of the Ordinary Meeting of Sherborne St John Parish Council held at the Chute Pavilion Vyne Road on Monday 26<sup>th</sup> February 2018 at 7.30 p.m.

Minutes of Planning Committee 26.2.2018 @ 6.30p.m at Chute Pavilion are detailed at the end of these minutes

#### Present:

Cllr Morgan Chairman Cllr Rougier Vice-Chairperson Cllr Cooper Cllr Agnew  
Cllr Davies Treasurer Mrs Mayo Parish Clerk  
Borough Cllr Robinson County Councillor Vaughan 7 members of the public.

#### 11.18 Apologies for absence

There were no apologies to record.

#### 12.18 Minutes of the meeting 15<sup>th</sup> January 2018

Cllr Rougier proposed acceptance of the minutes of 15<sup>th</sup> January 2018, seconded by Cllr Agnew. Cllr Morgan, the Chairman, signed the minutes as correct.

#### 13.18 Matters arising from the minutes

6.17b The Parish Council reviewed the schedule of expenditure for the new storage unit at the Chute. Resolution to accept the schedule, detailing Parish Council expenditure as agreed in previous meetings, proposed by Cllr Morgan and seconded by Cllr Agnew.

*The Parish Clerk is in the process of applying for the grant contribution element from Leader.*

7.17b Bus stop removal – Village Hall & social club have no objections to bus shelter removal. No reply from stagecoach. It was noted that part of the bus shelter act as retaining walls to village hall car park & footpath. The Parish Clerk was asked to obtain quotes for its removal. *See Open Forum item.*

#### 14.18 Councillors Comments

a. Report from County Cllr Vaughan.

The housing waste centres will not be closed & there will be no cuts to the community bus support – it was stressed that bus route 14 Bramley was a life line to people in the parish.

Council tax will go up by 5.99% - a band D yearly cost rising to £1200.96

Council tax is still lower than many other authorities, with HCC selling its services to other authorities.

Home to School bus trips cost £30million a year.

He reported that there was quite a lot of road works being undertaken with surface dressing in the Bramley area. The County Council has 2 'Dragon blasters' to deal with potholes and has received £68million from central government to improve road conditions.

He noted the weight limit reduction to 7 1/2tonne on the bridge over the stream just before Bramley.

See weather update at end of minutes.

b. Report by Borough Cllr Robinson.

Budgets have been set Council tax to go up 4.99% but BDBC has the lowest council tax in the country with 6<sup>th</sup> highest per person spend. The Leisure Park investment/regeneration still on-going & is hoped to be started in 2012 and will be at no cost to the Council. It is hoped to include a designer outlet shopping centre.

Basing View is also on-going with several retailers already open.

The Florence Building is nearly completed.

There is an increase of £40M for housing and regeneration projects. There is £50m from outside funding to improve infrastructure.

There is a 5.2yr land supply at present; however Manydown needs to start as soon as possible.

Nothing has been heard re the Rydon development on Cranes Road so he will contact planning department for an update while the applications in Cufaude Lane received are being opposed.

#### 15.18 Open Forum

It was noted that the proposed re-routing of 'footpath' 502 had raised a lot of objections from parishioners. The Parish Clerk will forward all the relevant correspondence to Cllrs Robinson & Vaughan to investigate further. **PM**

It was agreed that Cllrs Robinson & Rougier would walk the existing path – time to be arranged together (*since meeting Cllr Cooper has asked to be included in the group*). **TR/NR/RC**

The owners of Mill House have stated that they have approval re ditching & stream re direction from Environment agency. The Parish Clerk was asked to obtain confirmation with the Environment Agency and to also re-contact planning enforcement re the new outbuildings that appear to have been erected. **PM**

One parishioner raised the problem of speeding vehicles past the school. However the Parish Council said that all their efforts to get the situation addressed with HCC have been unsuccessful. The Parish Clerk will send her contact details of the speed watch coordinator to see if there is any possibility of using the equipment on this stretch of road. **PM**  
She also raised the issue of broken fencing in Cranesfield & that a gated entrance had been put in by the farmer. As no one is sure who owns the land or if there are any covenants on the ground Cllr Davies offered to check the Land Registry for information. The Parish Clerk was asked to contact the farmer to have him remove the gate as it has created a new and unofficial entrance to his field . It was estimated that about 10 mts of fencing was needed to mend the gap. The Parish Clerk will obtain quotes. The Parish Clerk did advice the PC that to pay for this fencing by private houses could set a precedent for other parishioners to expect the PC to pay for fencing repairs in other areas of the parish.

**CD/PM**

The state of Cranesfield playground was also raised. This facility is under the control of BDBC. Cllr Robinson will look into whether improvements/additions to equipment can be made and the Parish Clerk will contact BDBC re 106 monies available.

**TR/PM**

Mr Edwards raised the question of who owned/administered the allotments by Sherborne Fields. Cllr Robinson will contact Cllr Simon Bound.

**TR/PM**

Bus shelter Vyne Rd – Mr Edwards informed the Council that if he removed the Perspex from the side then there would be no need to remove the shelter as visibility would be available from both sides. The Parish Council thanked him and asked him to remove the Perspex thus negating the need to pay for the shelters removal. He will also cut back some of the vegetation

**JWE**

Footpath sign post have rotted away on Church Lane & Vidlers Farm footpath. Parish Clerk has reported to HCC.

The WEG pond has been cleared.

Cllr Morgan thanked Mr Edwards on behalf of the Parish Council for the lovely display of daffodils on show in the Village at present which he planted.

The problem on the Village Green with traveller's ponies and traps was raised again. The Parish Clerk had obtained a quote to install 40 bollards to stop this & contacted National Trust who suggested post & rail fencing. Parish Clerk will contact Bramley clerk to ask who they used to put in similar bollards in their parish.

**PM**

It was noted that there is a vacancy for a caretaker at the Village Hall.

There will be a service at the Church to celebrate the life of Julian Crawley on 27<sup>th</sup> March at 1.00p.m.

## **16.18 Parish Matters**

a. Chute Pavilion – Chute Management Committee Chairman's report/recommendations.

*1. Constitution to amend No 7 to read: i. .. expenditure in this eventuality up to £1000 net of VAT*

*ii to add at the end of No 7 The Chute Management Committee can spend up to £2000 net of VAT without Parish Council approval from its credit balances.*

*2. The Committee also agreed to hold meetings approximately every 2 months. Unanimous vote of 5 in favour.*

*3. The Committee discussed the various options for the 2 cleared beds each end of the Chute Pavilion. The Committee voted 4 in favour of artificial grass, 5 in favour of accepting the New Lawns quote and 5 in favour of fencing around both beds ( further quotes to be obtained for fencing )*

*4. Tennis Club The Committee agreed that as a Parish asset they should be maintaining the courts, the tennis club would therefore need to pay a higher rental . Parish Clerk will write to club to inform them of the Committee's decision & arrange a meeting and also re contact Oldham clerk to review their outsourcing of their courts .*

*5. New agreements re nursery and tennis club still not available.*

*6. The Committee were happy with the income & expenditure schedule provided by the Parish Clerk which predicted a surplus of over £10000.*

*7. The Committee agreed to leave allocation of storage facilities to the site Manager and Parish Clerk. Discussion on charging for storage will be discussed at a later date.*

*8. The condition of the waterlogged football pitches was raised that the Committee will have to address once quotes have been obtained for Verti & Sand Master works to ensure no reoccurrence in the future.*

Resolutions:

i – the Parish Council voted against 1.ii to be removed from the Constitution which will then be resubmitted for adoption at next PC meeting.

ii. Beds each side Chute Pavilion. The Parish Council voted 3 to 2 in favour of artificial grass and to accept New lawns quote.

iii. Fencing around both areas. The Parish Council voted 4 to 1 to accept the WKCarpentry quote – but requested the Clerk to obtain details of name & address missing from quotation. **PM**

Cllr Davies and Morgan stated that Mr Buller & Mrs Mayo were not permitted to vote as members of the Chute Management Committee. The Chairman of the Chute Committee asked the Clerk to check whether this was accurate. **PM**

b. application for licence transfer for Chute Pavilion BDBC to Parish Council – cheque £23 fee. A cheque was issued at the meeting to BDBC to accompany the application for change of licence holder from John Edwards to Sherborne St John Parish Council. **PM**

c. Urgent work needed on playing areas of recreation ground due to water not draining away. The pitches at the end are waterlogged as drainage is compromised and useable. The site Manager has since obtained quotes to rectify the problems with drainage etc. It was noted that the football club has been unable to use the pitches for which they have paid because of the waterlogged conditions. Quotes sent on separate e mail to Councillors. **PM**

2 Standing orders. This will be reviewed after the AGM in May 2018.

3. Update re new agreements with tennis club & nursery using the Chute facilities. Still not available.

4. Allotments. All the allotments have been taken.

5. Transport . Mr Wilkinson informed the Council that the route for the no 22 is to revert to its original direction. He will e mail Stagecoach as the way it is now is better for people.

6. Traffic calming A340 West End. This has not progressed any further. **AGENDA ITEM**

7.GDPR update. The Clerk attended a course run by HALC and Cllr Davies confirmed he is in the process of writing a data protection policy and confirmed that the present web provider has registered SSJ on the g.cloud and new e mail addresses ONLY for use for parish business will be issued shortly to all Councillors. **CD**

8. Village Green – Traveller damage complaints to National Trust. See open forum

9. Funding for Parish Picnic Village Green July.

Resolution to spend up to £1400 proposed by Cllr Agnew seconded by Cllr Cooper and passed unanimously.

10.Villager monthly Articles – Councillors to write article. The new list sent earlier by the Clerk was agreed.

### 17.18 Correspondence Received

a. Bus stop A340 – lack of visibility. Item not discussed. **AGENDA ITEM**

b. Removal of dead elm tree by gate of Cranes field allotment site. Clerk to contact Julian Sutton for quote. Not necessary to apply for an order for removal however the Council is expected to replace the tree. **PM**

### 18.18. Finance

a. Payments. The Councillors reviewed the schedule of payments listed below made by the Parish Clerk on the Parish Council’s behalf since the last meeting and all present signed as accurate.

	<b>Feb-18</b>		<b>Parish</b>	<b>Chute</b>	<b>Grant</b>
	Mayo exps Macro		65.51		
	Buller sal jan	salary		382.42	
	Brind sal jan	salary	202.90		
	Mayo jan sal	salary	600.34		
		salary	106.37		
	O2	telephone	31.07		
	aerial direct		-4.00		
	Jewsons	soakaway			298.25
	Edwards	tree Village Green	123.49		
	House Proud	chute		168.00	
	Mayo exps Currys	cartridges etc	119.99		
	3CB`	storage unit			3434.88
27.1.18	Jewsons	storage unit			133.50
27.1.18	Jewsons	storage unit			24.96
27.1.18	Jewsons	storage unit			144.00
27.1.18	S Electr			70.00	
30.1.18	Jewsons	storage unit			121.50
30.1.18	Jewsons	storage unit			144.00
30.1.18	Jewsons	storage unit			81.22
30.1.18	Jewsons	storage unit			190.32

30.1.18	Jan exps Buller			78.66	
30.1.18	CPRE		36.00		
31.1.18	Gorilla Racking	storage unit			499.92
1.2.18	O2	telephone	30.60		
17.2.18	aerial		-4.00		
1.2.18	Village Hall	coffee morning	32.00		
3.2.18	Murphy akllot deposit	allotment	40.00		
6.2.18	Team SW LTd (Brind)	jacket	12.59		
6.2.18	Holder & Lewis	storage unit			400.00
6.2.18	Holder & Lewis	storage unit			800.00
8.2.18	ETA Electrical			72.00	
11.2.18	ICO		35.00		
25.2.18	House Proud	cleaning		192.00	
25.2.18	Feb sal Mayo	salary	600.34		
25.2.18	Feb Sal Buller	salary		390.52	
25.2.18	Sal Brind feb	salary	202.90		
25.2.18	Exps Macro		74.76		
25.2.18	exps Buller		61.56		
25.2.18	S Electric			70.00	
25.2.18	Castle Water	waste		185.16	
			-65.64	-83.10	-799.22
			<b>2301.78</b>	<b>1143.24</b>	<b>5473.33</b>
	<b>Total Expenditure less VAT</b>		<b>8918.35</b>		

b. Complete Lloyd's application form for debit card. Cllrs Morgan and Davies signed the application forms to obtain a debit card for the Clerk's use.

**19.18 Close.** Cllr Morgan closed the meeting at 9.50p.m.

*Cllr Vaughan update 26.2.18 With weather forecasts warning of some of the coldest weather in recent years, with sub zero temperatures across the county, and snow showers likely, at least in the East and North of Hampshire early next week, I thought you would welcome an update on our highways preparations.*

*Despite much more frequent salting already this winter due to frosts, our salt barns have good stocks of around 13,000 tonnes, with further deliveries due next week. All of the 3000 or so community salt bins are full, and we have issued communications advising how to make best use of these bins – i.e. a little salt goes a long way – as we expect the cold spell to be prolonged and we may not be able to replenish these bins immediately if we are dealing with snow and ice on the main road network. The main road (Priority 1) network has already been treated several times, and teams will be out continuously over the weekend. These 'Priority one' routes cover approximately one third of the county road network but carry the majority of Hampshire's traffic; covering A roads, some B roads, major bus routes, roads to hospitals and other key emergency hubs, large schools and colleges, areas of high traffic concentration and public transport interchanges. The new winter vehicles can be quickly fitted with snow ploughs and they are equipped with the latest GPS technology to make sure salting operations are as efficient as possible. Gritters will start on the Priority 2 network on Sunday to ensure these roads, including single accesses to villages, are treated ahead of any forecast snow. Early Monday morning, crews will set out to treat Hampshire's community routes in the North and East of the county, which include minor roads to smaller schools and GPs surgeries.*

*s forms re card*

## Planning Committee met at 6.30p.m at the same venue 26.2.2018

### Planning Committee meet at 6.30pm 26.2.18 Chute Pavillion

Chairman Planning Committee report

Please record any votes taken if appropriate.

1. 18/00108/FUL 38a Manor Road – demolish existing dwelling & erect new 4 bedded house  
**no objections**
2. 17/03355/RES&17/03356/RES Phase 2 and 2B land north of Park Prewett.
3. 18/00475/FUL Dark Lane 1 x 4 bed, 4 x 3 bed, 2 x 2 bed houses plus garages/carports & 2 vehicle entrances  
**PC has no objections to the revised proposal being submitted – applicant has consulted previously with the PC and has taken concerns raised on board.**
4. 17/04276/FUL Change of use as a private gypsy site – 2 mobile homes, touring caravans, installation of cesspit.  
**Parish Clerk requesting objections from Bramley for PC to comment.**
5. 18/00479/HSE 25 Tyfield – new detached garage / store, conversion of garage to living accom., new crossover, removal of trees.  
**Cllr Davies looking at site and will email findings for comment**
6. 18/00540/FUL 2 Manor Road – erection 3 dwellings with associated site work & new access (minor amendments to 16/02336/FUL  
**Parish Clerk to extending date**
7. Rerouting of footpath 502.  
**Cllr Agnew revisiting original comments recorded (but not submitted to BDBC) to take into account the numerous objections received from villagers. E mail objections have been forwarded to HCC & Cllrs Robinson & Vaughan**
8. 13 Manor Road  
**PC have objected - viewing is w/c2/3/18**  
**Cllr Robinson to report back following site visit. Application was rejected**
8. Trees – T00032/18/TCA – 43 West End  
**No objections**