

SHERBORNE ST JOHN PARISH COUNCIL

Minutes of the Sherborne St John Parish Council Meeting held at 7.30p.m in The Chute Pavilion Sherborne St John, on Monday 23rd January 2017. The Planning Committee met prior to the full meeting – see 9.17

Present:

Cllr R Morgan Chairman Cllr N Rougier Vice-Chairman Cllr L Agnew Planning Chair
Cllr R Cooper Cllr C Davies Treasurer Mrs P Mayo Parish Clerk

Also present Julian Crawley, Chairman Neighbourhood Plan Committee, & 2 parishioners.

1.17 Apologies for absence

Apologies were received from County Cllr Keith Chapman. Borough Cllr T Robinson had indicated he would be late but was finally unable to attend.

2.17 Minutes of the meeting 19th December 2016

Cllr Davies proposed acceptance of the minutes 19th December 2016, seconded by Cllr Agnew, which were signed as accurate by the Chairman Cllr Morgan.

3.17 Matters arising from the minutes

There were no matters to address not covered in items below.

4.17 Neighbourhood Plan

Julian Crawley gave a brief update. The External Inspector, Janet Cheesley, is in the process of checking the Plan. 16 responses from organisations have been received of which 10 were no comment. One was opposed to the plan and EA had concerns re sewage & infrastructure provisions and wish to be kept informed. 5 individuals registered their opposition. Timeline at present is for BDBC to discuss the Plan on 18th May 2017 and it is hoped this will then allow for a referendum to be held early autumn of this year. The position with the Rydon application was not clear. The clerk will contact Cllr Robinson and the case officer to see what has been decided . **PM**

5.17 Open Forum

Julian Crawley reported that Peter Marrison is still obtaining quotes to create a hard ramp by the gate into the burial grounds & to replace broken paving stones to the Memorial.

Cllr Rougier reported the parish road signs as needing cleaning. Clerk will contact BDBC. **PM**

The Clerk will chase up road signs already reported which still need repairing. **PM**

Cllr Cooper had been asked by residents if anything could be done about the junction Cranes Road into Spring Close as visibility for drivers was very restricted. The Clerk will contact HCC to see if a sign can be erected. **PM**

6.17 Parish Matters.

a Chute Pavilion. Cllr Davies asked if there was a maintenance schedule for the Chute facility. The Clerk reported she had compiled and issued a folder with sections containing all aspects requiring inspection weekly, monthly & yearly – Gas, electrical, water, fire, accidents, Maintenance logs, Action logs etc together with a copy of the recent Fire Risk Assessment Report she had commissioned to the Site Manager, Terry Buller, for him to review. Once any amendments needed are made and all the work identified in the Fire Risk Assessment Report have been addressed the folder will be kept in a safe location for anyone to inspect.

After discussion Cllr Morgan proposed acceptance of the various electrical quotes to bring the Pavilion up to current legislative standard seconded by Cllr Rougier. The electrical work & the plumbing updates (agreed at the last meeting) will be carried out during February 2017.

b. Allotments. The Clerk reported that the invoices for 2017 had been issued using the new charge rates agreed of £25, £45 and £55. There is at least one available plot at present. The Clerk will arrange adverts in the Villager for the next 2 months. **PM** The

Clerk has received no reply to her request for HCC to pay for more rabbit shoots on their adjacent fields.

c. Transport . There were no updates on the position. Mr Wilkinson will attend the BDBC March meeting on behalf of the Parish Council. **EW**

d. Infrastructure. The Clerk issued the Councillors with copies of the new HCC initiative for Parish Councils to fund road improvements not covered by the County Council. The Clerk will contact them to try to get some idea of cost to install a 20mph limit near the School. **PM SID** –

The Clerk is awaiting a reply from BDBC as to whether they can install another sign.

Since the meeting the Clerk has received an e mail from BDBC stating they are not sure whether 3 signs are permitted.

e. Parish Website. Parish Council agreed to maintain for one more year the temporary NP website at a cost of £22. **CD**

Cllr Davies advised the Parish Council that the use of personal e mail addresses for Parish business should stop. He has contacted e mango who will provide up to 10 accounts + very good storage at an annual cost of £50. The Parish Council agreed unanimously to implement his suggestion. Cllr Davies will arrange new addresses – all in similar format with e mango & inform Councillors when they are ready. **CD**

f. Mobile Post Office. Cllr Morgan reported that he had heard nothing more & that it was not a viable option.

g. First Aid Course – The Clerk has booked a First Aid course to be held at the Chute on Saturday 25th March 2017 from 9.00 to 12.00noon.for residents. The Clerk asked for a donation to Heart start for their assistance with this & the defibrillator demonstrations. Cllr Morgan proposed £100 seconded by Cllr Davies. **PM**

7.17 Finance

a. Payments. The Councillors reviewed the schedule of payments listed below made by the Parish Clerk on the Parish Council’s behalf since the last meeting and all present signed as accurate.

<u>Jan-17</u>		<u>Parish</u>	<u>Chute</u>
Came & Co	Insurance	2507.89	
Trafalgar/Macro (Mayo)	floor cleaner	27.59	794.99
Monk Service	Chute airbricks		233.02
BDBC	Ground maintenance	4149.60	
O2	telephone	35.74	
Village Hall	coffee morning	15.00	
Rokill	Chute Pavilion		117.60
S Electric	Dec-16		70.00
	Jan-17		70.00
House Proud	Chute Nov		312.00
	Chute Dec		216.00
Mayo	Exps stamps etc	59.59	
Buller	Sal Jan 2017	300.60	
Butler	Sal Jan 2017	184.86	
Mayo	Sal Jan 2017	574.26	
Less Vat		-709.16	-343.60
Total Less VAT		<u>7145.97</u>	<u>1470.01</u>

b. Precept 2017/18

The Clerk handed out copies of estimates of Parish expenditure for the 2017/8 year prior to discussions on precept setting for 2017/8 together with a schedule detailing the Chute Recreation ground income and expenditure.

As per the estimates issued Cllr Davies confirmed the shortfall between income & expenditure by the Parish Council. He queried the absence of an estimate for Neighbourhood Plan (any cost are now covered by BDBC), the cost of a third SID (£2100 not in the estimates) & the balance left of the Village Hall loan which seemed to be different to that recorded by the Village Hall (*this was later cleared up after the meeting by Cllr Davies and the PC figure was found to be correct with 61 payments still outstanding from 1.4.2017*).

Cllr Davies recommended an increase of 31/2%on last year’s Band D figure of £42.55 to £44.03.

Cllr Davies proposed a precept of £27700 be requested seconded by Cllr Agnew.

The Clerk to send the signed form to BDBC.

PM

8.17 Planning

Dark Lane Site. The Clerk supplied the original planning application BDB 77051 documents to Cllr Agnew to review & will forward a copy of her recent letter to Downing College by e mail as well. **PM**

The following application was withdrawn: 16/02534/FUL Energy storage Basing Forest

There were no objections to the following applications:

Trees: T/00527/16/TCA 10 Vyne Road

16/04728/HSE Beaufrepaire House – underpinning etc work to service wing. 16/04729/LBC Beaufrepaire House
Cllr Agnew retained documents.

The Parish Council wish to record the following comment:

16/04403/FUL Village Hall outbuilding. While the PC has no objections to this application they feel the proposed building is ugly and not aesthetically pleasing. **PM**

9.17 Councillors comments Cllr Morgan reported that the Village Hall was planning to hold a fete.

10.17 Close. Cllr Morgan as Chairman closed the meeting at 8.50p.m.