

SHERBORNE ST JOHN PARISH COUNCIL

Minutes of the Sherborne St John Parish Council Meeting at 7.30p.m in the Chute Pavilion, Vyne Road Sherborne St John, on Tuesday 19th May 2015

The Planning Committee met prior to the full Council meeting at 7.00p.m at the same venue. Any comments are recorded below.

Present:

Cllr R Morgan Chairman Cllr N Rougier Vice-Chairman
Cllr L Agnew Mrs P Mayo Parish Clerk

Also present Mr E Wilkinson

45.15. Apologies for absence

Apologies were received from Cllrs Tomlinson, Borough Cllr J Leek & County Cllr K Chapman.

46.15. Minutes of the meeting 27th April 2015

The Council unanimously accepted the minutes of the meeting 27th April 2015 which were signed by the Chairman Cllr R Morgan.

47.15. Matters arising from the minutes

40.15e The Clerk reported she was still in the process of editing the policies.

48.15. Correspondence Received

There were no matters to discuss.

49.15. Neighbourhood Plan

There was no report available as the Chairman, Julian Crawley, was attending a meeting at BDBC with other groups also developing Neighbourhood Plans.

The Clerk is in the process of applying for another Locality grant towards the costs.

50.15. Parish Matters

a. Chute Pavilion & recreation ground. Sherborne St John Project to improve and update facilities.

1. Maintenance Work as identified includes removal of some radiators, re-plumbing parts of the hot water supply, installation of water softener system, new doors, leaking guttering and work to cut back shrubs and relay paved areas outside the Pavilion. While the Parish Council had been given guide prices for some of the work no quotes had been obtained. The Clerk will contact Mr Edwards (Vyne Rd) and Mr Edwards (Manor Rd) and ask them together to review and agree these items and obtain quotes for the work for presentation at the next PC meeting.

PM/JE/JWE

After discussion the PC decided they did not want all the shrubs removed from the side of the Pavilion only sufficient for the painting to be carried out.

2. Quotes received for decoration of the Pavilion.

Mr Edwards (Manor Rd) had provided the PC with 3 quotes for the work.

Resolution to accept J Locke quote £8780. All in favour motion carried unanimously.

Cllr Agnew wanted confirmation of the addition cost of the tower not included in the quote.

It was agreed that maintenance work and redecoration could take place over the same period with a coordinated approach by the 2 J Edwards. The Clerk will ask them to agree the time line for the work to be carried out during the summer months.

PM/JE/JWE

2. Quotes received for re covering floor of Pavilion.

Mr Edwards (Manor Road) had provided the PC with 3 quotes for the work.

Resolution to accept Carpetex quote £4640. All in favour motion carried unanimously. The PC resolution stipulated that My Edwards (Vyne Rd) must agree type of flooring/colour and dates for laying before any work can be started.

JE/JWE

3. Quotes received for replacing the tennis court surround fencing. The Tennis Club will make a contribution £4500 towards the work. The PC will discuss quotes received at a later meeting after Mr Edwards (Vyne Rd) & Mrs Crawley, tennis club committee members, have had time to review all the options.

4. Provision of new storage unit. The Clerk is investigating whether electricity and water are already available. Cllr Agnew agreed to review the quotes obtained so far and report back.

It was noted that a meeting on site with a BDBC representative, who is involved with provision of recreational ground facilities throughout the Borough, was being arranged for 5th June in order for him to review and give any advice or recommendations appropriate to aid the project.

b. Allotments.

Mr Wilkinson reported that all the allotments were now under cultivation. He will also obtain quotes for 3 new replacement trees for Elm Road side of the site – silver birch was one preferred type. The problem with the ivy growth on trees on the boundary of the Swan has finally been addressed and contractors engaged to carry out the necessary work.

c. Transport. The 58 Friday service is well used. Mr Wilkinson advised the PC to ask BCT for a contract service agreement.

d. Infrastructure. There was no report available.

e. Rights of Way. There was no report available

f. Police Matters. Mr Wilkinson informed the PC of the police reorganisation, Tadley being the new headquarters, where PCSOs will be based with a supervising Constable. Antony Brady is the temporary PCSO at present. Rural areas have identified their areas of concern – domestic burglary and traffic speed - which the police have agreed to prioritise. Speed-watch in the area has caught many vehicles however Sherborne St John still fails to be adequately covered.

There were reports of vandalism in the parish – items thrown into the pond, intrusions into gardens and a shed break in with fly tipping in the cul-de-sac Sherborne Road.

51.15. Finance

a. Audit. The Clerk reported that the Parish Audit return had passed the internal inspection and would now be sent, with all the accompanying documentation, to the External Auditor appointed. Cllr Morgan signed the return and Asset register as Chairman. The Clerk will send all Councillors the auditor's report for their information. **PM**

b. **Resolution to accept the Policies: Financial Regulations and Statement of Internal Control – motion carried unanimously.** Cllr Morgan signed acceptance as Chairman (Risk Assessment schedule already agreed at previous meeting).

c. Payments. The Councillors reviewed the schedule of payments needed to be made and all signed agreement for their payment.

d. Utility Suppliers. The Clerk has been contacted by a company which can reduce the gas charges for the Chute Pavilion. Cllr Morgan suggested she also investigate another supplier Utilities Warehouse for quotes. **PM**

52.15. Open Forum

There were no matters raised.

53.15. Planning

The following planning applications have been granted:

| | | | |
|--------------|-----------------|--------------|--|
| 15/00322/RET | 15 Manor Rd | 14/03732/RET | The Forge retention of 5 storage units |
| 14/03883/FUL | Armstrong House | 15/02987/HSE | Cleeves |
| 15/00622/LBC | The Vyne | 15/00194/FUL | 5 Manor Road |

New applications:

15/01079/FUL The Swan – erection of kitchen BBQ hut – *amended will now be electrically powered*

Renewal of street Trading Licence – Aldermaston Road.

54.15. Councillors' Comments

19.15d. The Clerk has contacted BDBC & Sentinel and is waiting their response.

Cllr Rougier met Andrew Kettlewell on site re the problem with traffic on the corner where Church path meets Vyne Road and the private lane. He will report back recommending the pavement be extended slightly round the corner across the lane access to stop traffic going straight into it with the new access to the lane being sited further along so that traffic has to make a turn to enter. Flashing 20 signs are very expensive but he will also arrange for the road markings to be re-done and improve the school signage to warn drivers.

The Clerk confirmed she has sent the necessary documentation to BDBC about the resignation of Cllr Abraham. She will put up the necessary notices this week. **PM**

Cllr Morgan reported that arrangements for the forthcoming Parish event 4th July 2015 are going well. The Clerk will ask BDBC to ensure grass is cut in the week before. **PM**

55.15. Close

The meeting was closed by the Chairman Cllr Morgan at 9.15p.m.