

SHERBORNE ST JOHN NEIGHBOURHOOD PLAN QUESTIONNAIRE WORKSHOP

Minutes of the Steering Committee Questionnaire Workshop held on Friday 25th July 2014 at Weybrook Farm, West End.

Present:

Julian Crawley

Chairman

Harold Hatt

Syd Abraham

Mike Harrison

John W Edwards

Jayne Tomlinson

Penny Mayo Administrator

Sue Jobbins - Consultant Shaping Communities, Facilitator

67.14 Apologies for Absence

Apologies were received from Richard Morgan.

68.14. Housing Needs Survey

Sue Jobbins had some reservations about the format and content of the survey. JC advised that the Steering Committee had taken the decision to allow Action Hampshire to lead on the HNS. The Survey documents have already been delivered for distribution; the Workshop agreed that nothing could be changed and it should be issued.

The Administrator will:

a. Contact as many people in the Parish as possible by e mail to emphasise the need for them to complete the Survey as it was only the second part that deals specifically with affordable housing requirements and their input for Part 1 is very important.

b. Place amended Notices on Village notice boards.

c. Place the HNS information sheet on the website with a covering note to emphasise that the Survey is not just about affordable Housing and asking everyone to complete the Survey and send it back. **PM**

JDC will place a notice in October Villager to thank everyone who completed the HNS and advise the precise issue date for the Questionnaire. A provisional issue date of 6th October and return date of 27th October was agreed. **JDC**

69.14 N Plan Questionnaire Workshop

Taking into account the HNS dates, a provisional issue date of 6th October and return date of 27th October was agreed. The N Plan Questionnaire will not wait for the HNS results to be issued.

Sue Jobbins provided an amended introduction sheet which will be issued with the Questionnaire which made provision to include a Parish Map. The Workshop agreed that a map should be included showing possible sites for new houses in the Neighbourhood Plan (*subject to being able to provide a map of suitable quality*).

Each person had a copy of the Questionnaire with all the annotated notes from members for discussion. The Workshop reviewed this document and agreed amendments which Sue Jobbins noted. Overlap between HNS and the Questionnaire regarding housing were considered minimal and potentially helpful. The document was considered to be short on traffic issues.

Sue Jobbins will revise the Questionnaire to include all agreed amendments, add possible Traffic questions (for further review), condense it to fewer pages, and extend the width of question boxes (which will also mean the final draft will be on fewer pages. **SJ**

The updated draft will be sent to the Administrator for forwarding to Workshop Attendees / Steering Committee for review. **PM**

After the meeting Penny Mayo distributed some of the HNS delivery envelopes and gave the rest to John Edwards for distribution with a list of the allocated people.