

# SHERBORNE ST JOHN PARISH COUNCIL

**Minutes of the Sherborne St John Parish Council Meeting held at 7.30p.m in the Village Hall Sherborne St John, on Monday 27<sup>th</sup> June 2016**

*The Planning Committee met prior to the full Council meeting at 7.00 p.m at the same venue. Any comments are recorded below.*

**Present:**

Cllr R Morgan	Chairman	Cllr N Rougier	Vice-Chairman	Cllr L Agnew	Cllr R Cooper
Cllr R Davies	Treasurer	Mrs P Mayo	Parish Clerk		
Borough Cllr T Robinson		1 parishioner			

**55.16. Apologies for absence**

Apologies were received from Cllr Chapman

**56.16. Minutes of the meeting 19<sup>th</sup> May 2016**

The Councillors unanimously agreed to accept the minutes of 19<sup>th</sup> May 2016 which were signed by Cllr Morgan as Chairman.

**57.16. Matters arising from the minutes**

The Council unanimously agreed to accept the amendment below re minute reference 40.16 c amended to read:

c. The Clerk has completed this year's Parish Council Audit 2015/6 and e mailed copies with the Asset Register & financial accounts to 31.3.2016 to all Councillors.

1. The Parish Council unanimously approved Annual Governance Statement 2015/16.

2 The Parish Council unanimously approved Section 2 Accounting Statements 2015/6

Cllr Morgan signed a copy of the amendment on behalf of the Parish Council which will be filed with the minutes 25<sup>th</sup> April 2016.

**58.16. Neighbourhood Plan**

Julian Crawley & Cllr Rougier met with Matt Melville, BDBC, on 6<sup>th</sup> June to review his comments on the Draft Plan. He agreed that the plan could propose the sizes of new homes but suggested reference to affordable housing could be taken out. He confirmed that the Parish Council could own the shop as per Rydon's plans but this could only be by previous agreement with Rydon and was not something that BDBC could enforce in the planning application.

The consultant, Brian Wilson, is carrying out the amendments as identified and discussed by the Committee. Julian Crawley is expanding/amending parts of the consultation section to provide more details of how the consultation and assessments of potential sites were carried out and how the Committee made their final choice of recommended site.

The Draft Plan is hoped to be ready to be presented for approval at the next Parish Council meeting 25<sup>th</sup> July 2016.

**59.16. Open Forum**

The following problems re visibility at road junctions was noted:

Elm Road onto Aldermaston Rd, Sherborne Road onto Chineham Lane, entrance from Chute car-park.

**PM**

**60.16. Correspondence Received**

a. Emptying of cupboard in Village Hall. The Parish Clerk was asked to contact the Village Hall Committee to see if they could provide storage for the PC documents in the loft area of the Hall. **PM**

b. The continuing problem of the parked lorry in Vyne Road was noted.

c. The Parish Clerk informed the Council that the taxi service they had been providing to collect residents to attend the coffee morning has been cancelled at present as unnecessary.

**61.16. Parish Matters**

a Chute Pavilion

i. Football Club. The Councillors reviewed the agreement with the football club for the 2016/17 season circulated by the Parish Clerk: £1380 to use the pitches, £990 for use of Pavilion facilities & the issue of 2 sets of keys for the appropriate rooms.

The Parish Council unanimously agreed to the charges as indicated but recorded that a refundable deposit of £50 per set of keys be made.

*They agreed to the Parish Clerk issuing keys as required to regular users of the Pavilion as appropriate – charging for each set a similar refundable deposit.*

ii. Tennis Courts. The Parish Clerk had forwarded a copy of the amendments to be made to the contract as per Cllr Agnew's points. The Councillors unanimously agreed they would to accept a revised contract as indicated and agreed to a 15% deposit being made.

*Parish Clerk will apply for planning permission for higher fencing at the end abutting the basketball net.* **PM**

iii. Ground by Basketball area. The Parish Clerk has asked for a quote to clear the area of scrub ready for the proposed installation of more playground equipment.

iv. Tree work. The Parish Clerk is in the process of obtaining quotes to carry out necessary work on the trees along the recreation ground boundary with Vyne Road. **PM**

b. Allotments. The Moss Hill Warden, Mr Wilkinson, reported on the increase of rabbits in the adjoining field behind Vidlers Farm. The Parish Clerk will contact HCC to ask if they will agree to pay for further shoots to eradicate the problem. He also asked the Clerk to inform any new tenants that they will need to erect fencing to stop the ingress of rabbits to their plot. **PM**

It was noted that HCC have still not cut the hedge on the side of their field in Kiln Lane or Sherborne Road which is now impinging on the road carriageway. **PM**

c. Transport. It is expected that information on the new bus services coming into operation from September will be available sometime in July.

d. Infrastructure. There is still a problem at the junction of the Severals/Spring Road with cars parking right by the junction. The Parish Clerk will send details on to the police for investigation. **PM**

e. Parish Website. Cllr Davies is still urgently awaiting contributions promised. It should go live before 27<sup>th</sup> July 2016 when the current licence expires. As soon as it is live training will be arranged for the Clerk and one other.

f. Defibrillators – The Parish Clerk had obtained a quote to carry out the electrical work needed for repairs-£101.50, car park lighting - £654, and installation of 2 defibrillators - £445. The Parish Council unanimously agreed to accept the quote. **PM**

g. Noticeboard. The Parish Council agreed to install the new notice board at the top of the Chute car park. Clerk to obtain a quote for installation. **PM**

h. Mobile Shop. This will start 1<sup>st</sup> July – stopping on Mondays & Fridays between 2-4.00p.m. in the Village Hall car park. Cllr Cooper has already carried out a pamphlet drop to many houses in the Village. It was agreed that the Parish Clerk would send the flyer to the e mail lists she holds of parish residents. She will add a comment that as the Parish Council use this method to keep parishioners informed of any initiatives they take, if the recipient does not wish to be included in the future they inform her so she can remove their e mail address from the lists. **PM**

i. The Parish Council agreed to suspend the Tuesday Planning meetings. Planning applications will now be heard prior to the Full Parish Council meeting at 7.00p.m.

## 62.16. Finance

a. Payments. The Councillors reviewed the schedule of payments listed below made by the Clerk on the Parish Council's behalf since the last meeting and all present signed as accurate.

		<b>Parish</b>	<b>Chute</b>	<b>NP</b>
-				
Mayo	amend sal april	21.33	-	-
D Bowles			311.15	
E Campbell	May salary	554.20		
H Hooper	May salary	184.86		
P Mayo	May salary	605.34		
Mayo	May sal amend	18.02	-	-
WEL Medical	defibrillators	3336.00		-
Computer Fusion	computer rep	60.00	-	
CPRE	Subs for 2016/7	36.00		
House Proud	cleaning		312.00	
Basingstoke Locksmiths	keys Chute		179.16	
EJS	playground maintenance		234.00	
Village Hall	rental	91.00		
Dantek	<b>Legionella check</b>		720.00	
reimburse by Village Hall			<b>-300.00</b>	
PRS Music	licence for parish event	33.80		
P Mayo chute supplies etc	supplies for Chute	89.19		
Brian Wilson	consultant			360.00
E Campbell	salary June	554.20		
H Hooper	salary June	184.86		

P Mayo	salary June	694.98		
HMRC	Paye 2 months	784.40		
Thames Water	chute		416.96	
PPL	Events licence	61.02		
Lightatouch	Internal audit	290.00		

b. Invoices:

Football 2016/7 season. See 61.16 a i above

Tennis Club 2016/7 season. In view of the contribution they have offered towards the resurfacing & refencing of the courts, it was unanimously agreed there would be no rental charge for this season. Cllr Morgan will contact John Edwards, from the tennis club, to discuss how the new facilities will be marketed to ensure maximum use. **PM/RM**

c. Speed Watch signage. The Parish Council unanimously agreed to the purchase of 10 speed watch area signs @ £29 per sign. **PM**

d. Parish Event 9<sup>th</sup> July 2016. The Parish Council reconfirmed a maximum contribution of £1400 to fund this event.

### 63.16. Planning

The Parish Council wished to note the following objections and comments:

16/01769/FUL Popley Fields Erection of a community building & Tennis Courts - The Community Centre design is basic and uninspiring; there is insufficient parking provision for 24 allotments; they query the need for more Tennis Courts; the original application included a Primary School which no longer appears in these revised plans. **PM**

16/01857/HSE 11 West End – They noted that the photos were incorrect & asked that there had been no neighbours objections raised. **PM**

The Parish Council have no objections to the following applications:

16/01756/HSE 12 Aldermaston Rd. Erection of single storey rear extension

16/01794/RES Land north of Marnel Park – reserved matters appl re Phase 2

16/01960/FUL 27 West End. Change of use of outbuilding from dental pract. To residential annex. Erection of single Storey front ext & side conservatory.

Trees: T/00260/16/TCA Spring Cottage T/00210/16/DDD 8 Elm Rd – split multi stem tree

The Parish Council noted that the following applications have been granted by BDBC:

16/00776/HSE 21 Manor Rd 16/00574/HSE 5 Manor Road 16/00998/HSE 51 West End

Trees 16/00164/16/TC 1 Mill House

### 64.16 Councillors Comments

Cllr Robinson reported that BDBC has a Local Plan which is now formally in the Appeal Period. He will investigate & let the Parish Council know why the Primary school is no longer in the Popley Fields development. With CIL parishes with Neighbourhood Plans will receive 25% towards projects in their own area, although the project will need to be approved/agreed by BDBC. BDBC enforcement dept is investigating Mongers Yard re the workshop.

The Parish Council supported Cllr Robinson's suggestion that Rooksdown Lane should be reopened with the installation of a roundabout or traffic lights. Monk Sherborne, Overton, Rooksdown and Manydown already support the reopening as a way to improve traffic flow.

Cllr Morgan asked the Parish Clerk to send all applications received for the Caretaker positions to Richard Pettifer and himself. **PM**

Cllr Morgan noted that a new litter picker had already been found who would be starting in July when the current person leaves.

### 65.16. Close

The meeting was closed by the Chairman, Cllr Morgan, at 9.00p.m