

SHERBORNE ST JOHN NEIGHBOURHOOD PLAN

STEERING COMMITTEE WORKSHOP

Minutes of the Meeting held on Wednesday 4th March 2015 at the Old Post Office, Kiln Lane at 8.00pm

Present:

Julian Crawley	Chairman	Mike Harrison	Harold Hatt
Richard Morgan		John Edwards	Penny Mayo Administrator

10.15. Apologies for absence

Apologies were received from Syd Abraham, Tasha Rougier and Linda Agnew.

11.15. Minutes of meeting 15th January 2015 & Workshop 28th January 2015

The Minutes of the meeting and Workshop were agreed and signed as accurate by the Chairman Julian Crawley.

12.15. Matters arising

- a. It was noted that the following reports were still needed: Business & Employment, Environment and Social Services. The Administrator will send the draft Business & Employment to the Chairman for comment. Environment is near completion and the Administrator with contact Linda Agnew re the Social Services report. **PM/LA/MH**
- b. Sustainability Framework has been received from Alex Munro (AM). **PM**
- c. The Administrator will contact AM re the inclusion or not of Aubrey Place site as it is not at present available. **PM**
- The Administrator will e mail Mr J Higgins (Bob's Farm) asking if his display is ready. **PM**
- Mr Hatt will contact Mr Lassiter to ensure plans for Aldermaston Rd Tin Shed site, are forwarded to the Administrator for circulation.
- c. The number of students at the Village School has still to be confirmed. **PM**
- d. The Administrator will again contact BDBC to see if anyone can attend the Consultation Day 14th March 2015. **PM**

13.15. Review JDC Draft report

The February Report Version 3 contains the 5 key policies, which were agreed as Draft Policies to be presented at the Consultation Event:

1. New Housing
2. Avoidance of coalescence with Basingstoke
3. Protection & enhancement of green and open spaces (includes Wildlife Map)
4. Retention of the Village Shop – if possible
5. Traffic Issues including Noise and Light Pollution.

Julian Crawley will update the draft report & send version 4 March 2015 to the Administrator. This will be displayed on 14th March 2015. **JDC**

Post-it notes will again be used - to ask attendees to comment on the 5 key policies proposed for inclusion in the Draft Plan.

Richard Morgan noted the difficulty in producing a traffic report as traffic problems in the Parish are not caused by the addition of a few houses within the Parish boundaries but the number being constructed around the outskirts of the village, and the cars they generate that use the village roads.

14.15 Call for Sites

Mrs Lewis has responded in writing and still wants her site at Hilltop for 10/15 houses to be considered - she is happy for part of the site to be Affordable homes. She has been requested to supply general details of the site and layout of any planned development by 7th March in order for the Committee to review it prior to the Consultation day 14th March 2015.

The Committee plan to ask Residents who attend on the 14th March to indicate their preferred sites from the 4 currently shortlisted. This feedback will be used to help identify the most favourable site.

The Administrator to contact Alex Munro for his advice on whether this is the best way to proceed. **PM**

A map showing the proposed sites will be on display.

JDC

15.15. Evidence Base

Mike Harrison will send the Administrator his final draft Evidence Based documents for display on the day together with a copy of his Wildlife & Environmental Summary, & Wildlife Map project.

MH

Questionnaire Results. Julian Crawley to produce graph presentations.

JDC

16.15. Consultation event – 14th March 2015

John Edwards will collect the flip chart stands from the Chute & try to source 5/6 more (Richard Morgan as Chairman of the PC agreed to purchase these if necessary at a cost of approx £25 each)

JE(PM)

Summary.

a. Items for display on large posters on 14th March 2015.

Administrator to arrange. All items will be e mailed to Julian Crawley for checking prior to being produced as posters.

PM

1. JDC Draft Report Version 4.
2. Each Key Policy – with space for Post It notes
3. JDC Call for Sites Introduction (Preamble)
4. Maps displaying Prospective sites (supplied by JDC)
5. Developers' Proposals for each site.
6. Housing Needs Survey report – last 2 pages.

(Also copies of the complete report should people wish to review it.)

7. Graphical representations of Questionnaire results – (size A3?)
8. Evidence Base Data
9. Wildlife & Environmental Summary
10. Wildlife Map Project

b. Forms needed:

Attendance Logs – to record number of people attending Consultation Day
Ballot papers – amended to should all sites

Needed: Post-its, pens, marker pens, refreshments.

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