

SHERBORNE ST JOHN PARISH COUNCIL

Minutes of the Sherborne St John Parish Council Meeting held at 7.30p.m in the Village Hall Sherborne St John, on Monday 27th April 2015

The Planning Committee met prior to the full Council meeting at 7.00p.m at the same venue. Any comments are recorded below

Present:

Cllr R Morgan Chairman Cllr N Rougier Cllr J Tomlinson
Mrs P Mayo Clerk
Also present Cllrs J Leek and K Chapman and 3 parishioners

34.15. Apologies for absence

Apologies were received from Cllr Agnew and Abraham.

35.15. Minutes of the meeting 23rd March 2015

The Council unanimously accepted the minutes of the meeting 23rd March 2015 which were signed by the Chairman Cllr Morgan.

36.15. Matters arising from the minutes

There were no matters to discuss.

37.15. Correspondence Received

a. New Cemetery entrance Church Lane. HCC have agreed to the proposed entrance to the cemetery for equipment used to dig the graves. The Council agreed to the installation of a gate with a padlock.

Later in the meeting Mr Edwards queried the expense as on 28.15d it had been agreed for the contractor to cut back the brambles after which he had then intended to erect a single bar barrier across the opening. Cllr Rougier proposed, seconded by Cllr Tomlinson, the PC instruct the contractor to cut back the vegetation immediately and not to go to the expense of a gate. Mr Edwards will give the clerk the contact details for Mr Boyle so she can arrange for the work to start.

JDE/PM

38.15. Neighbourhood Plan

Mr Crawley gave a short update on progress. The recent consultation event ballot results have been published on the website with 'Bob's farm' being the preferred site. There is a meeting this week to discuss the results and agree the next steps in the process. The earlier Questionnaire specifically backed a mix of housing – market and affordable. BDBC had supplied the Committee with a copy of their response to Overton at pre-submission stage which was helpful (copy to be sent for reference to all the Committee before the next meeting). The Administrator is in the process of completing another grant application to Locality for funding. Mr Harrison is still working on the wildlife map but would appreciate more help as it is a large undertaking. The Committee will soon be in a position to commence writing the Plan with the help of a consultant. Noise pollution from increased traffic is still an issue. Cllr Morgan has contacted neighbouring parishes to see if they can work together to give a combined response to counter the view from developers that any development a minimal impact re traffic and noise.

39.15. Parish Matters

a. Allotments. Mr Wilkinson reported that they were in good condition with only one vacant at present. One tenant had enquired about having a shed & poly-tunnels on their plot. Sheds up to 8x6ft were permitted (sitting by agreement) and the Clerk was asked to contact the tenant to ascertain exactly what they wanted before any decision could be made. **PM**

b. Transport – cancellation of Wednesday 58 service. Mr Wilkinson reported that Basingstoke Community Transport wish to cancel the Wednesday service. The Clerk has already contacted them that the service should not be cancelled before 18th May (3 month trial period agreed) especially as it is too late to warn residents. Cllr Rougier proposed the PC subsidised the route for a further 3 months seconded by Cllr Morgan. The Clerk will contact BDBC and request details of how they assess the subsidy between the 2 days and to ask for a formal agreement, giving all necessary details of the service provision. The PC report for the Villager for next month will include details for residents of the proposed cancellation. **RM/PM**

c. Footpaths. Mr Edwards reported complaints from residents about the footpath from 8 Manor Road to the junction with Cranes Road. Cllr Chapman asked him to send him a picture of the problem and he would contact HCC.

The Clerk has contacted residents about their hedges obstructing the footpaths. She will again contact the owners of Cleeves as they have not responded to the request to cut back the overhanging vegetation. **JDE/PM**

d. Infrastructure. See minute reference 37.15 above. The Laurel hedge on the corner of Cranes/Manor Roads will not be cut until later in the year when the Clerk will contact the contractor (ref 28.15d). **PM**

e. Chute Pavilion & Recreation ground. Cllr Morgan had issued a schedule of available funds. While it showed adequate funds for the proposed maintenance and decoration of the Chute Pavilion and the tennis court fencing the balance was only sufficient for a steel/concrete storage unit and not the brick extension being proposed. Cllrs Chapman and Leek confirmed the Clerk's comments of the correct procedure to follow when spending public funds which the sub Committee had not understood. Any proposed expenditure of public funds must be recorded on the agenda of a Parish Council's meeting (posted 7 days prior to the meeting) to allow parishioners to attend if they so wish. The Parish Council then discuss, review and decide on which quote to accept, which is duly noted and ratified at the meeting, and give the necessary instructions to the RFO to arrange any work. In this way the residents and general public are clearly able to see how their monies are spent for their benefit. Mr Edwards was asked to send all the quotes obtained for the pavilion and tennis court work to the clerk for circulation and inclusion on the next meeting's agenda when they will be discussed and the chosen quote agreed by the Parish Council **JDE/PM**

40.15. Finance

a. Ratify precept 2014/5 as £22700 as per parish meeting December 2014. Cllr Morgan proposed ratification of the precept agreed for 2015/6 (14.116b min ref) seconded by Cllr Rougier.

b. Adopt Financial Regulation regulations/Risk Assessment. Circulated to all Councillors 29.15a. Cllr Morgan signed the hard copy ready for the auditor.

c. Payments. The Councillors reviewed the schedule of payments made by the Clerk on the Parish Council's behalf since the last meeting and all present signed as accurate.

d. Agree audit form. The Clerk has sent a copy of the audit forms completed for the 2014/5 to all the Councillors for information. Once inspected by the internal auditor the Parish Council will need to ratify their acceptance and sign the forms for sending to the external auditor.

e. The Clerk is in the process of amending several policy documents needed to support the LIF application: Financial Regulations/Governance & Accountability for Local Councils.

Risk Assessment for Small Councils

Equality & Diversity Policy

Equality Policy

Health & safety

Safeguarding Policy & Procedures & Guidance

Reserves Policy

These will be sent in time for comment and ratification at the next Parish Meeting. **PM**

41.15. Open Forum

Concern was expressed about the Parish Council website as it can be out of date. Cllr Morgan informed the meeting that the problem had been addressed.

Cllr Rougier raised the on-going problem of the dangerous crossing at the junction of Church Lane/Vyne Road near the school. Cllr Chapman asked her to send him details of the problem and hoped he would be able to arrange an on-site meeting between HCC and the Parish Council to attempt to resolve the problem. **NR**

42.15. Planning

Granted: 15/00050/FUL the Swan & 14/03793/HSE 9 Vyne Road

Received:

The Planning Committee had no objections to the following applications:

15/00615/HSE Kingfisher 15/01208/HSE 51 West End T/00079/15/TCA 10 Vyne Road

T/00104/15/TCA the Haye Elm Road

Application 14/0348/LDEO the Forge was refused by BDBC

Cllr Leek reported that BDBC development Control Committee dismissed the appeal against the 5 Manor Rd application.

No decision has been made on Weybrook Farm application as the Council is still waiting for a noise assessment.

A solar farm at Little London has been approved.

43.15. Councillors' Comments

Cllr Chapman reported that the boundary's commission is reviewing the divisions and may make changes to reflect the electoral number in each division. There are 77 County Councillors (should be 84) at present and the County Councillors would like the status quo maintained and the number not to be increased. His own area of responsibility

may alter in the review due to an increase in electoral numbers. He has already sent his annual report for the AGM next week and reported that he has asked to come off Cabinet.

Cllr Leek reported that, after consideration, he had finally voted for the Local Plan which requires 853 houses per year.

Discussions about the Parish Barbecue in July were postponed.

Cllr Morgan registered his grave concern at the problems that have so far blighted the Chute recreation ground Project and stated that if they cannot be resolved amicably he was considering refusing the LIF grant offer.

44.15. Close

The meeting was closed by the Chairman Cllr Morgan at 8.45p.m